



Office for
Administrative Services

Peekskill City School District

Our mission is to educate and empower all students to strive for excellence as life-long learners who embrace diversity and are contributing members of a global society.

Administration Center, 1031 Elm Street, Peekskill, NY 10566-3499

Phone: (914) 737-3300 Ext. 1550/1551 Fax: (914) 788-7580

PLEASE POST IN APPROPRIATE AREAS

PERSONNEL BULLETIN #2526-134

ANTICIPATED VACANCIES

November 17, 2025

POSITION:

Custodial Worker

DESCRIPTION:

Under direct supervision, the duties of this class involve the efficient and economical performance of building cleaning. Duties may involve the performance of maintenance activities and minor repair tasks. This work is performed according to a well-established routine. Supervision may be exercised over Laborers and/or Cleaners. Does related work as required.

EXAMPLES OF WORK:

- Sweeps, mops and waxes floors;
- Washes walls and windows, dusts and performs other cleaning duties;
- Dusts desks, woodwork, furniture and other equipment;
- Cleans and mops lavatories and locker rooms and replaces soap or towels;
- Empties wastebaskets and collects and disposes of refuse;
- Moves and arranges chairs, tables and other furniture or equipment;
- Maintains cleanliness and sanitation of a swimming pool by checking temperature, chlorine levels, vacuuming;
- Assists with heavy work in kitchen and cafeteria;
- Checks windows and doors to see that they are closed and locked when proper;
- Performs a variety of errands and related custodial tasks;
- May make minor repairs to furniture, windows and shades, locks, faucets, heating system and other equipment;
- May make minor electrical repairs including replacing light bulbs or switch plates;
- May undertake routine maintenance tasks related to building operating systems, i.e.; changing filters, etc.;
- May perform grounds keeping activities such as cleaning snow, mowing lawns, raking leaves, trimming shrubs, and general grounds maintenance such as clearing litter and debris;
- May act as monitor before and after school and in cafeteria.

REQUIRED KNOWLEDGE, SKILLS, & ATTRIBUTES:

- Good Working knowledge of building cleaning practices, supplies and equipment and the ability to use them economically and efficiently;

- Familiarity with the operation and maintenance of heating systems;
- Ability to make minor plumbing, electrical, carpentry, and mechanical repairs and perform a variety of routine maintenance tasks;
- Ability to understand and carry out simple oral and written directions;
- Ability to read, write, understand and communicate in English sufficiently to perform the essential functions of the position;
- Willingness to perform custodial and other manual tasks;
- Thoroughness;
- Dependability;
- Physical condition commensurate with the duties of the position.

SPECIAL REQUIREMENT: In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

SCHEDULE: Tuesday through Friday from 2:30 PM-11:00 PM; Saturday from 7:30 AM-4:00 PM

RESPONSIBLE TO: Director of Facilities II

STARTING DATE: December 2025 (Anticipated)

CLOSING DATE: December 2, 2025

SALARY: As per the Peekskill City School District Custodial & Maintenance – Civil Service Employees’ Association (CSEA) contract ranging from \$53,782.00-\$71,366.00 annually – Commensurate with experience. (General Fund.)

Click to learn more about Peekskill

[Recruitment Video](#)

[District Highlights & Media Sites \(Flyer\)](#)



INSTRUCTIONS TO APPLICANTS:

Scan above or submit letter of interest and resume on-line to:

<https://Bit.ly/PCSDOLAS>

If you are a Peekskill resident and/or a Peekskill Alumni and are interested in applying, please submit a letter of interest and resume to Mr. Lewis, Assistant Superintendent for Administrative Services at hr@peekskillschools.org

Please do not submit additional materials via: e-mails sent directly to School District employees; the U.S. mail; hand-delivery; or fax machine.

The Peekskill City School District is an Equal Opportunity Employer and does not discriminate against employees, students, or applicants on the basis of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, or veteran status in hiring, educational programs and activities it operates. Candidates must submit to fingerprints clearance.